



ROLE PROFILE

JOB TITLE	BUSINESS TECHNOLOGY ANALYST
COMPANY	SAHARA GROUP LIMITED
JOB GRADE	SUPERVISOR
LINE MANAGER	BUSINESS INNOVATION MANAGER

Purpose Statement:

The Business Technology Analyst performs activities including evaluation of technology solutions, process design and re-engineering as well as synthesis of innovative business solutions.

Key Deliverables

- Synthesis of out-of-the world tech ideas to solve current and future business problems
- Documentation of business cases to evaluate new ideas and concepts
- Documentation of data flow diagrams, flowcharts, etc for the communication of ideas to application developers
- Evaluation of solutions presented by app developers to ensure they meet requirements
- Creation of business solutions from analysis of simple to complex datasets
- Championing activities that can funnel innovative ideas to the department
- Communicate effectively and persuasively in a business context
- Supports team goals
- Perform any other duties as may be assigned by the Business Innovation Manager

Knowledge/Skills:

- Strong quantitative and analytic skills
- Excellent business writing and verbal communication skills
- Excellent numeracy skills
- Excellent project management skills
- Intermediate to advance modelling skills
- Ability to manage multiple priorities
- Ability to use Microsoft Word, Excel, PowerPoint, Visio for effective presentation of ideas

Minimum Qualification/ Experience:

- A University degree (Preferably in Computing, Engineering or Management Sciences)
- 2 - 5 years of cognate working experience (Post NYSC)

Personality Traits:

- Candidates must be highly imaginative and open-minded
- Candidate must be able to multitask and manage multiple projects at the same time
- Candidate must be result-oriented
- Articulate, effective written and verbal communication
- Candidates must be tech-savvy
- Candidate must possess strong interpersonal skills

Working Relationships

- Board of Directors
- Business Innovation Manager
- Application Developers
- Business Heads
- External stakeholders